

TENDER COST = Rs 500/-

ARMY PUBLIC SCHOOL, DAGSHAI
DISTT- SOLAN (HP)

TENDER DOCUMENT: FINANCIAL BID

MEDICINES ITEMS FOR FY 2024-25 AS PER LIST ATTACHED AT APPX 'A'.

Terms & Conditions

- (a) The rates/discounts are required to be filled in figures as well as in words. Vendors are advised to affix transparent cello tape (neat & clean) on the column of rates. No amendment in the rate will be accepted.
- (b) There should not be any overwriting or cutting in the tender. If figures/words are to be amended it should be neatly scored out and the revised figures should be written above and the same should be attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected.
- (c) Approved rates of items shall be for APS, Dagshai and must include transport charges, GST, freight charges and all other taxes rate or imposition whatever applicable in respect of the supply. APS Dagshai shall not be liable to pay any tax, freight etc which may have been expressly stipulated in the tender in the event of acceptance of the tenders. Delivery and unloading of items/materials at APS Dagshai will be responsibility of contractor. **The rates shall remain unchanged as mutually agreed throughout the above period of supply/contractual obligations.**
- (d) The contractor will be required to deposit a sum of Rs 10,000/- (Rupees ten thousand only) at the time of signing of contract as security deposit. This deposit will be refundable without any interest after the successful completion of the contract period, however, the same will be forfeited if the contract has to be terminated due to non-performance of the contract by contractor.
- (e) If the contractor fails to supply the items within stipulated time, APS Dagshai shall be at the liberty to buy items/materials from other agency and the difference of the amount on such purchases will be deducted from security money, and if such amount is in excess of the security amount the contractor will bear the balance amount if any.

(f) The board detailed by APS Dagshai will inspect items/materials to be supplied by contractor as per the approved sample/specification and brand. In case supply does not confirm to the specifications & brand, the same is liable to be rejected and contractor will take the material back at his own cost and risk.

(g) The contractor will supply demanded items/materials within stipulated time from the date of placing of supply order (including supply order by fax/telephone) failing which 0.5% of total cost of demanded items will be imposed as penalty per day.

(h) The purchase quantity of various items may be increased/decreased during the year by APS Dagshai. In such an eventuality APS Dagshai will make payment of such items to contractor as per approved rates. The payment will be made by cheque within 30 days in the succeeding months after submitting of bills to APS Dagshai. No interest will be paid on late payment. The contractor will indicate clearly approved specifications and brand name of items in the bill also.

(j) The rates approved by the board will also be applicable to APS Dagshai staff should they wish to procure ibid items from approved contractor


(k) **The quality of items/materials supplied by contractor must be of contracted brand as approved by the Board.** No other brand in lieu will be accepted by APS Dagshai. Each item will be checked by the board of APS Dagshai and it is at their discretion to reject any of the items, which they may consider not of desired brand, standard, specifications as approved by the Board. The contractor will indicate brand name, quantity, accounting units and rate/MRP of items on the bills clearly. The bill without brand name, quantity, accounting units & rate will be rejected. Generally, the requirement will be intimated to contractor 02 days in advance but in case of an urgent requirement the contractor will have to arrange the supply of the required items at a notice of 24 hours. In case the contractor is unable to supply the indented items (in full or part) within time, APS Dagshai may purchase the unsupplied items from the market at contractor's risk and cost, including transportation cost, if any.

(l) Army Public School, Dagshai reserves the right to terminate the contract without giving any reason, if the services of contractor are not found satisfactory and in such eventuality security deposit will be forfeited and contract will be awarded to next party. However, the contractor will be obliged to complete the contract and no termination from his side will be allowed. The contract can be cancelled by APS Dagshai due to following reasons:-

- (i) If the contractor fails to provide three supplies in time when ordered.
- (ii) If APS Dagshai rejects the items/goods three times.
- (iii) If APS Dagshai finds unsatisfactory services of contractor.

(m) **APS Dagshai may purchase any item from other sources in case of emergency or if found at lower rates than contracted items in open market.**

- (n) The contractor will supply the items according to demand placed by APS Dagshai. In case of non-availability of any item in the market, the alternative/substitute may be supplied with the prior approval of APS Dagshai. The contractor will submit the bill on proper printed form to APS Dagshai, for payment.
- (o). The contractor will pay the income tax directly to the concerned departments if any.
- (p). **The tenderers preferably should be/have been dealing in similar class of items/services and which they have successfully completed during the last three years to any other organization and furnish the details thereof (with proof) along with tender documents. In case tender is awarded, the board detailed by School Management will check the same on ground.**
2. The tenders are subject to the approval by the board of officers detailed by the Chairman, APS Dagshai, who do not bind themselves to give reason for rejecting any tenders.
- 3 Prior to acceptance of the tender the undersigned reserves the right to call for sample and the contractor shall be liable to supply the same.
4. Conditional tender will not be accepted.
5. TDS as applicable under rules will be deducted from the bills of the contractor.
6. This tender notice will form part of the contractor agreement. The contract will remain valid from 01 Apr 2024 to 31 Mar 2025.
7. On acceptance of tender it will become a contract and shall be bound by terms and conditions of the tender.
8. Disputes of any will be subjected to Distt Court Solan only.
9. The tendering authority reserves the right to modify, reject or nullify any of the unsolicited offer, incomplete or partially completed and conditional tenders without assigning any reasons whatsoever.
- 10 In case, you are interested, you may send your tender in sealed envelope to reach the school latest by 25 Jan 2024.


Principal
APS Dagshai

ARMY PUBLIC SCHOOL, DGAGSHAI
FINANCIAL BID OF MEDICINE ITEMS FOR FY 2024-25

Tabl	Items	Discount Rate on MRP		
1	All branded medicine items			
2	All Non branded medince items			
3	Surg - Items	Rates /Discount Rate	GST	Total
	(a) Surg Blades , catgut, SilkthreadFor stiches			
	(b) I/V Set			
	(c) Scalp vein needle			
	(d) 5% Glucose sline , IGS			
	(e) RI Lact			
	(f) Normal Sline			
	(g) Sringes (Disposables)			
4	Misc items			
	(a) Bandages			
	(b) Bandaaid			
	(c)Crepe Bandage			
	(d)Gauze Roll			
	(e)Cotton			
	(f)Adhesive plaster			
	(g)Micro proe adhesive tape			
	(h)Nasovion Nasal Drops			
	(j)Spirit			
	(k) Gloves pair			
	(l) Lot Lacto calamin			
	(m) Anti Fungal foot Powder			
	(n) OR'S Packet			
	(o) Corn Cap			
	(p) Neo sporine Powder			
	(q) PP Crystal			
	(r)Hidrogen Proxide			
	(s) Sterlium Hand wash			
	(t) Livosilbotamol			
	(u) Asthalin Inhalar			
	(v) Mask 3 ply ordinary			
	(w)Mask (clothes made) washable			
	(x) Thermometer IR (quote rates with brand & warrantv			
	(y) Pulse Oximeter (quote rates with brand & warranty)			
	(z) N 95 (Quote rates with brand and warranty			

Conditional rates will neither be acceptable nor applicable.

Signature of tenderer _____

Name

Name & address of firm with seal

GENERAL INFORMATION

1.	Name of Applicant / Company	
2.	Address for correspondence	
3.	Contact Person: _____ Telephone No. _____ Mobile _____ Email ID _____	
4.	Type of Organization: (a) An individual (b) A proprietary firm	
5.	Place and Year of Incorporation	
6.	GST No.	Attach photocopy
7.	PAN No	Attach photocopy

DETAILS OF ITEMS/SERVICES SUPPLIED/PROVIDED DURING THE LAST 3 YEARS
(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)

S.N o.	Name of contract	Name & Address of the client	Remarks

Seal and Signature of Applicant

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